



Community Land Trust

Meeting: Board Meeting

Venue: Farway Village Hall, EX24 6DQ

Date: Wednesday 09th May 2018, 9.30am

Present:

	W Rich, R Hare, S Kastner, A Stevens, L Skinner, L Denny
	S Watson, D Luke, M Payne, P Richards

Item	Section
1.00	Introductions / Declarations
	Declarations of Interest – WR & AS members of Northleigh Parish Council SK member of Farway Parish Council
2.00	Previous Minutes
	Board Meeting minutes dated 28/03/2018 approved and signed
3.00	Treasurer’s Report
	Bank Balance – Current Bank Account Balance £6,283.37
	Summary of Transactions since the last meeting: Southleigh Parish Contribution received - £100.00; Website Registration- £59.95; Leaflet holders for Posters- £18.98; Return of unspent Grant to Groundworks - £1,050.04
	Possible additional Grants from other organisations to cover costs to be reviewed.
4.00	Communication’s Report
	Members’ Correspondence – The CLT has been corresponding with 4 members Welcome email to be sent to all new members. GDPR Email to be sent.
	Biographies – Each member of the Board of Directors to draft a biography for inclusion on the website.
5.00	Project Updates:
	Architectural Consultant Information Trewin Design’s draft Feasibility document was discussed in relation to the other feasibility and constraints information produced by other consultants.
	Key Next Steps agreed:
	<ul style="list-style-type: none"> • Review progress of formally lifting covenant on the field • Potential Costs and Rents to be reviewed by next Board Meeting • Community Consultation Meeting to be arranged • Local Councillor Meeting to be arranged • Pre-App meeting with Planners to be set up
	Draft Allocations Plan A similar Allocations Plan to that proposed for the UCV-CLT is currently being discussed between Wilmington CLT and EDDC.

6.00	Membership
6.01	9 new members have joined the Community Land Trust
6.02	<p>GDPR</p> <p>The Board reviewed the Draft Privacy Policy and discussed the requirements of the General Data Protection Regulations. One comment was made relating to the 'Plain English' requirements of the Policy that was subsequently amended in the policy. The Board discussed that whilst the CLT may contact Members and Advisors without requiring explicit consent as they have expressed a 'legitimate interest' in the process on becoming a member it was probably wise to request specific consent from members (and particularly advisors and consultants) in order to email them the CLT update newsletter. The Board agreed to publish the amended Privacy Policy on the website and email out a GDPR consent email.</p>
7.00	Any Other Business
7.01	Annual General Meeting to be arranged for a date before 18/08/2018. At the AGM all co-opted members of the board (JL) and one third of the elected members need to stand for re-election. Other members will also be eligible to stand for the vacant positions on the Board. The Board drew names from a hat to order who will stand down from the board at the AGM as follows: C Worrall, J Little (Co-opted), L Denny, L Skinner
8.00	Date of Next Meeting
8.01	Tuesday 5th June 2018 – 9.30am Farway Village Hall, EX24 6DQ