

Upper Coly Valley Community Land Trust Ltd

Minutes from the meeting held on Thursday 4th January 2018

9.30am at Little Poltimore, Farway.

Attending: W. Rich, R. Hare, S. Watson, L. Skinner, S. Kastner, L. Denny, A. Ward, J. Alexander, C. Worrall, Jim Little, P. Richards, C. Pike,

1. Apologies: P. Lowe, A. Stevens, D. Luke,
2. Declarations of interest - WR & AS members of Northleigh Parish Council, SK member of Farway Parish Council.
3. Minutes of the last meeting to be amended and approved and signed at the next meeting.
4. Matters arising: list of outstanding actions to be added, also the final grant amount to be minuted in the previous minutes.
5. Treasurers Report: £100.00 has been received from Northleigh Parish Council, RH has written top Farway and Southleigh to chase up the outstanding from those parish councils.
 - LD asked how we could pay CW back for the laptop that he kindly temporarily funded to get the CLT up and running. It was agreed that the CLT would pay the monies from the parish councils to CW as start. Then the CLT would ask the three parish councils to make a further donation of £200 to help pay the rest of the laptop, as we do not have any other source for this type of item.
 - The £6000.00 grant has been held up from EDDC as they are waiting for an update on the housing need.
6. Outcomes from the SGM:
 - AW to send LS the code of conduct for members and board members, this is to then be approved and put on the web site and sent to members.
 - LD to write a letter to [REDACTED] (two members), will email for approval to the board and then LS to send to BS.
 - Reference attendance at Board Meetings discussed raised at the SGM - it was agreed by the board that only board members would attend board meetings.
 - Big thank you to Liam for doing such a great job with the web site and a brilliant presentation and answering all questions extremely well.

- Draft Allocation plan to be carried over to the next board meeting. Teign Housing to look at draft ready for the next meeting.
 - Update from housing need survey from JA: the refresh of the housing need survey has been completed and has shown that the numbers have increased from 3 houses in 2014 to 5 houses in 2018 needed across the three parishes, all with local connections, this is expected to rise once the development is started.
 - Once development starts then it was suggested that the homes will be promoted across the three villages and in the link where the Devon homes choice web site will also be advertised, a link will also be put on web site.
 - The grant for the feasibility works has been extended until the end of February, RH to email outstanding consultants to get invoices in and the work completed, will set a date with Tweedy Evans for the ground investigations, also will email the following risks in order that Tweedy Evans can submit Risk Assessments:
 - Located next to existing properties.
 - Children playing
 - Traffic at Junction
 - Soak away at the bottom of field
 - The existing operational treatment plant
 - The access
 Also to ask for their public liability insurance and proof of their indemnity insurance.
 - LS to send to all board members the copy of the ecologist report.
 - LS to send RH the email for Nick Hellis
 - AW to circulate a link to the Wessex folder containing all of the original quotations.
7. Membership applications: Mr. S. Potter, Mrs. S. Potter, P. Smith, J. Large all the applications were approved by the board.

Meeting finished at 11.45am

Date of the next meeting Monday 26th February 2018 at Sunnyacre, Northleigh at 9.30am